

HIV Prevention Planning Council Steering Committee

Meeting to be held on April 2, 1998 4:00 p.m. to 6:00 p.m., 25 Van Ness, 5th Floor

AGENDA

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ERENCE BOOK

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1998

rman, Deputy City Attorney

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All Steering Committee meetings will be held on the first Thursday of each month at 25 Van Ness, 5th Floor from 4:00 to 6:00 P.M.

NOTE: All meetings are open to the public and are held in handicapped accessible facilities

HIV Prevention Planning Council Steering Committee

Meeting to be held on April 2, 1998 4:00 p.m. to 6:00 p.m., 25 Van Ness, 5th Floor

AGENDA

- 1. Welcome and Introductions
- 2. Announcements
- 3. Overview of Committee Operating Procedures
- 4. Orientation to the Steering Committee and its Responsibilities
- 5. Review of Tasks and Work for 1998
- 6. Prioritization of 1998 Tasks
- 7. Brown Act Review Amy Ackerman, Deputy City Attorney
- 8. Set Agenda for May 7 Meeting.

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STEERING COMMITTEE

Thursday, May 7, 1998 2:00 - 3:30 PM Stern Grove Club House 19th Avenue (@ Sloat Blvd.)

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Agenda

- 1. Welcome and Announcements
 - Attendance Policy Committee/Task Force Role
- 2. Committee/Task Force Updates and Coordination
- 3. Needs from Process Evaluation Team
- 4. New Member
 - Selection Process
 - Orientation
- 5. HPPC Brochure
- 6. Closing/Next Meeting June 4, 1998, 4-6 PM (AIDS Office)

STEERING COMMITTEE

Thursday, June 4, 1998 4:00 - 6:00 PM AIDS Office 25 Van Ness Ave., Suite 500 San Francisco

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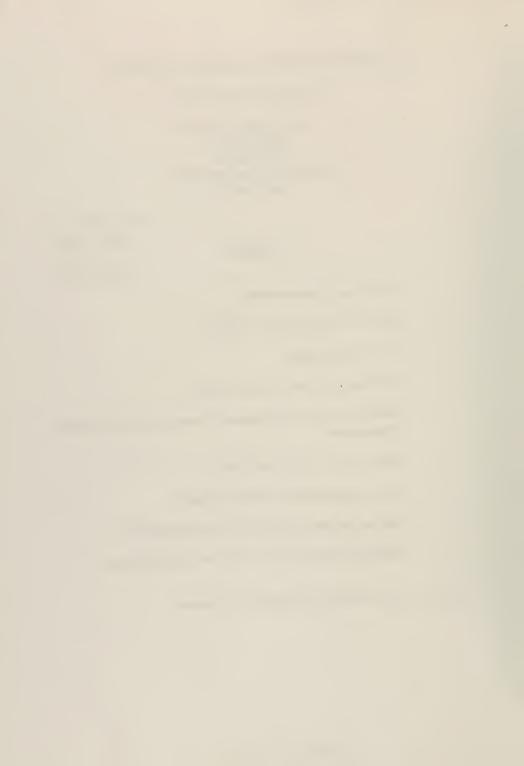
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Agenda

- 1. Welcome and Announcements
- 2. Plans for Cultural Sensitivity Training
- 3. Update on Membership
- 4. Committee/Task Force Attendance Report
- 5. Committee/Task Force Updates and Coordination: Inter-Committee Communication
- 6. Agenda Review: June 11 and June 25
- 7. Report on Supplemental Funding Application
- 8. Report on Proposed Request for 1997 Unobligated Funds
- 9. Closing/Next Meeting July 2, 1998, 4-6 PM (AIDS Office)

The public is invited and all items include public comment.



STEERING COMMITTEE

Thursday, July 2, 1998 4:00 - 6:00 PM AIDS Office 25 Van Ness Ave., Suite 500 San Francisco

Agenda

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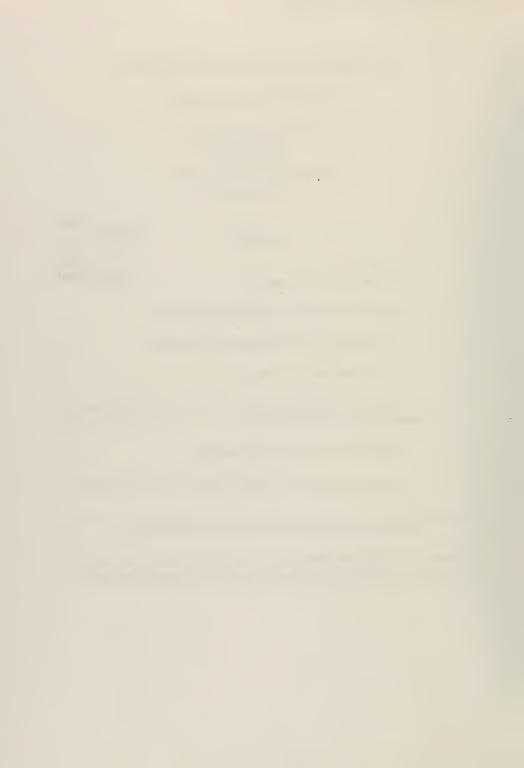
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- 1. Welcome and Announcements
- 2. Update on New Members/Member Orientation
- 3. Committee/Task Force Updates and Coordination
- 4. Agenda Review: July 9 and July 23
- 5. Timeline for Task Force Reports to the Council for Inclusion in the Cooperative Agreement Application
- 6. Committee/Task Force Attendance Report
- 7. Closing/Next Meeting August 6, 1998, 4-6 PM (AIDS Office)

The public is invited and all items include public comment.

Members of the HIV Prevention Planning Council are invited to attend, but only members of the Steering Committee may vote on items on the agenda.



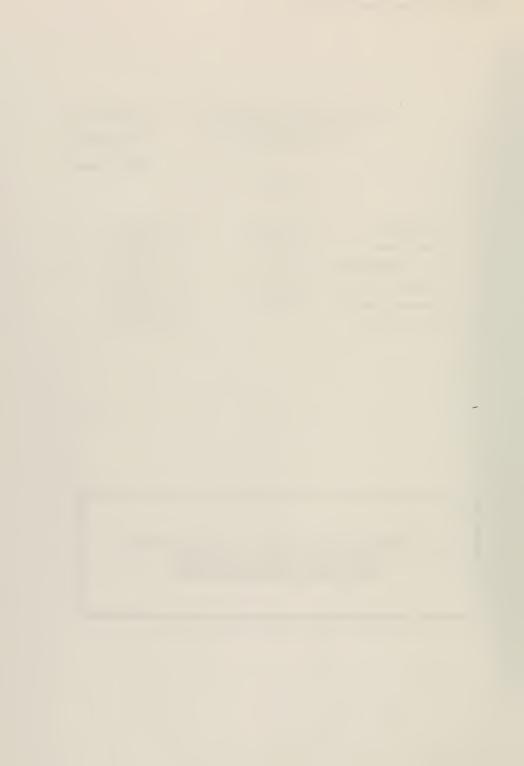
HIV PREVENTION PLANNING COUNCIL STEERING COMMITTEE THURSDAY, AUGUST 6, 1998 4:00 - 6:00 PM

AUG 0 3 1998

Agenda

1.	Mediation Steps	Barry Brinkley	4:00 - 4:15 PM
2.	Leave of Absence	Steven Sams	4:15 - 4:25 PM
3.	Roles and Responsibilities	Toni Young	4:25 - 4:45 PM
4.	Committee Check-Ins	Barry Brinkley	4:45 - 5:15 PM
5.	Presentation Round Table	Toni Young	5:15 - 5:45 PM
6.	August 13 Agenda		5:45 - 6:00 PM

THE MEETING WILL BE HELD AT THE AIDS OFFICE 25 VAN NESS AVENUE, SUITE 500 5TH FLOOR CONFERENCE ROOM



HIV Prevention Planning Council Steering Committee

September 3, 1998 4:00 - 6:00 PM

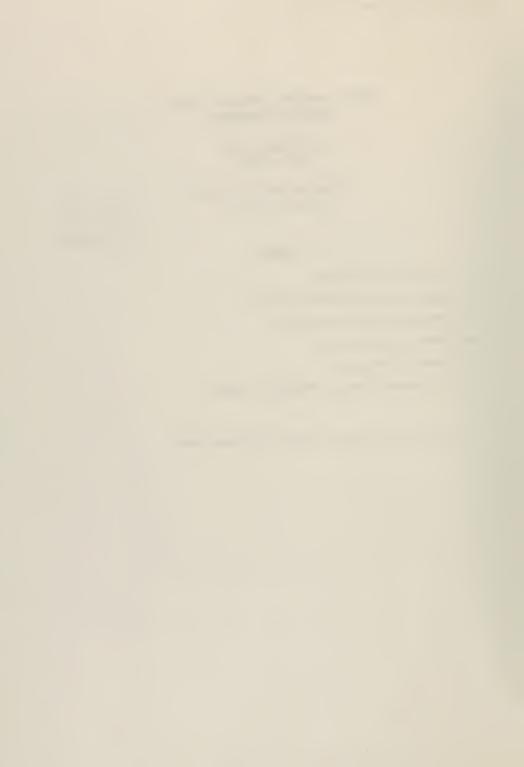
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Agenda

- 1. Welcome and Introductions
- 2. Agenda Setting for 9/10/98 and 9/24/98
- 3. Committee and Task Force Updates
- 4. Plan for Planning for 1999
- 5. Closure and Evaluation

Next Meeting: October 1, 1998, 4:00 - 6:00 PM

Note: Public comment is welcome on all agenda items.



HIV PREVENTION PLANNING COUNCIL Steering Committee Meeting

*Agenda

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October 1, 1998 4:00 to 6:00 PM 25 Van Ness Avenue, 5th Floor Conference Room San Francisco, CA 94102

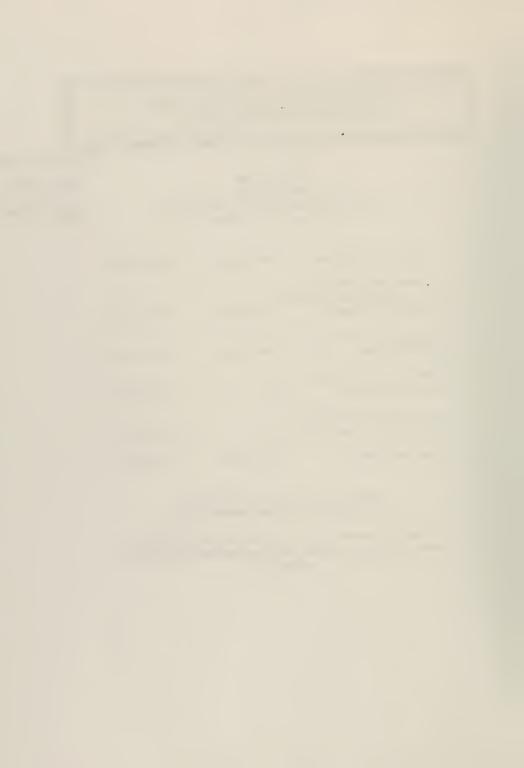
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1.	Welcome and Introductions	Steven Sams	4:00 - 4:10 PM
2.	Discuss the results of the Women's HIV Prevention Services Assessmen - What's the Next Steps?	t A. Toni Young	4:10 - 5:15 PM
3.	Steering Committee Input into 1999 HPPC Plans	Steven Sams	5:15 - 5:30 PM
4.	Review and Update Oct. 8 and Oct. 22 HPPC Agenda	All	5:30 - 5:45 PM
5.	Discuss 6 Months versus 1 Year Membership Recruitment Cycles	All	5:45 - 5:55 PM
6.	Closure and Evaluation	Steven Sams	5:55 - 6:00 PM

Next Meeting - Thursday, November 5, 1998 @ the AIDS Office, 3rd Floor Conference Room

Note: All meetings are held in handicapped accessible facilities.

Alloted time periods for agenda items are approximate and may require adjustment.



HIV PREVENTION PLANNING COUNCIL Steering Committee Meeting

November 5, 1998 4:00 PM to 6:00 PM AIDS Office, 5th Floor Conference Rm 25 Van Ness Avenue San Francisco

Meeting called by:

Co-Chairs:

Larry Meredith, Acting DPH

Co-Chair

A. Toni Young

Steven Sams

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Please read and bring:

- Agenda
- Minutes of October 1, 1998

All Items Include Public Comment

Welcome/Introductions/Announcements

Review & Approval of Minutes from October 1

Public Comment

4. Steering Committee Input into 1999 HPPC Plans

 Review and Update 11/12 & 11/19 HPPC Agenda

6. Discuss 6 Months Versus 1 Year Membership

Recruitment Cycles

7. Steering Committee Roles & Responsibilities

8. Closure and Evaluation

Steven Sams

Steven Sams

Steven Sams

Steven Sams

Toni/All

All

Steven Sam

Steven Sams

UPCOMING MEETINGS

Note: All meetings are open to the public and are held in handicapped accessible facilities.

Alloted time periods for agenda items are approximate and may require adjustments.

Steering Committee Meeting - Thursday, December 3, 4-6 PM, AIDS Office, 5th Floor Conference Room, 25 Van Ness Avenue, San Francisco

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force at 554-6083.



HPPC Steering Committee Meeting

December 3, 1998

4:00 PM to 6:00 PM

AIDS Office, 5th Floor Conference Rm

25 Van Ness Avenue
San Francisco

Meeting called by:

Co-Chairs:

Larry Meredith, Acting DPH

Co-Chair

A. Toni Young

Steven Sams

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Please read and bring:

- Agenda
- Minutes of November 5, 1998 Meeting

All Items Include Public Comment

1.	Welcome/Introductions/Announcements	Steven Sams	4:00 -4:10 PM
2.	Review & Approval of Minutes from Nov. 5th	Steven Sams	4:10 – 4:15 PM
3.	Public Comment	Steven Sams	4:15 – 4:25 PM
4.	Plans for 1999 (Committee Structure/Major Work Products)	Tracey Packer	4:25 - 5:20 PM
5.	Funding Updates	Larry Meredith/Tracey Packer	5:20 - 5:40 PM
6.	HPPC Meeting Agendas (12/10 & 12/17)	All	5:40 - 5:55 PM
7.	Closure and Evaluation	Steven Sams	5:55 - 6:00 PM

UPCOMING MEETINGS

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HPPC Steering Committee Meeting - Thursday, January 7, 4-6 PM, AIDS Office, 5th Floor Conference Room, 25 Van Ness Avenue, San Francisco

HPPC Meeting - Thursday, December 10, 3-6 PM, First Unitarian Church, 1187 Franklin St., San Francisco

HPPC Meeting - Thursday, December 17, 3-6 PM, First Unitarian Church, 1187 Franklin St., San Francisco

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HIV PREVENTION PLANNING COUNCIL Steering Committee Meeting

March 18, 1999
4:00 PM to 6:00 PM
AIDS Office, 5th Floor
25 Van Ness Avenue
San Francisco

Meeting called by:

Co-Chairs:

Larry Meredith, Acting DPH Co-Chair

A. Toni Young, Community Co-Chair

Please read and bring:

• Agenda

All Items Include Public Comment

1. Welcome/Introductions/Announcements	Toni Young	4:00 -4:10 PM
2. Public Comment	Toni Young	4:10 – 4:20 PM
3. Roles and Responsibilities of Committee Members, Community Members, Consultants, DPH Staff	Larry Meredith, Tracey Packer	4:20 – 4:30PM
4 Tasks and Timeline for the Committee-Discussion and Possible Vote	Toni Young	4:30 – 4:50 PM
5 Discuss the Number of Council Meetings/Content Area for Each Meeting-Possible Vote	Larry Meredith	4:50 – 5:10 PM
6. Discussion of Community Co-Chair Elect Position-Possible Vote	Toni Young	5:10 - 5:30 PM
7. Recruitment of At-Large Members to the Committee	Larry Meredith	5:30 - 5:40 PM
8. Set Regular Meetings	Ali	5:40 - 5:50 PM
9. Closure and Evaluation	Toni Young	5:50 - 6:00 PM

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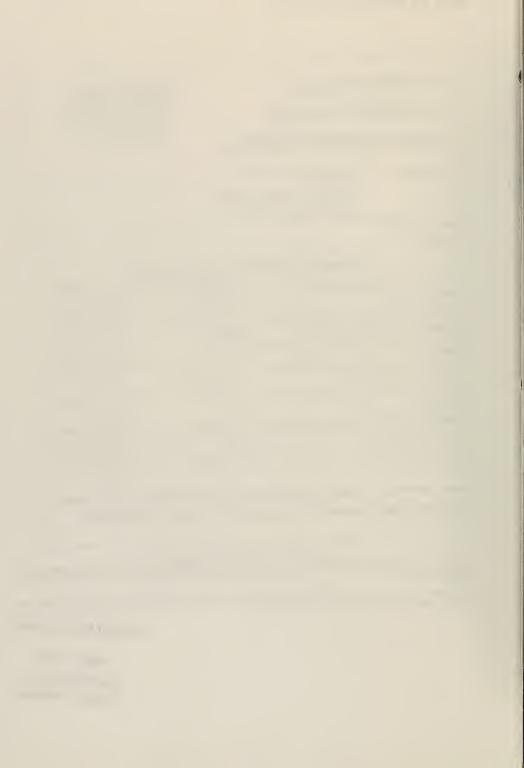
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REVISED CHANGE IN TIME

HIV PREVENTION PLANNING COUNCIL

Steering Committee Meeting

March 18, 1999
2:00 PM to 4:00 PM
AIDS Office, 5th Floor
25 Van Ness Avenuc

San Francisco

Meeting called by:

Co-Chairs:

Larry Meredith, Acting DPH Co-Chair

A. Toni Young, Community Co-Chair

Please read and bring:

• Agenda

All Items Include Public Comment

1. Welcome/Introductions/Announcements	Toni Young	2:00 –2:10 PM
2. Public Comment	Toni Young	2:10 – 2:20 PM
3. Roles and Responsibilities of Committee Members, Community Members, Consultants, DPH Staff	Larry Meredith, Tracey Packer	2:20 – 2:30PM
4. Tasks and Timeline for the Committee-Discussion and Possible Vote	Toni Young	2:30 - 2:50 PM
5. Discuss the Number of Council Meetings/Content Area for Each Meeting-Possible Vote	Larry Meredith	2:50 3:10 PM
6. Discussion of Community Co-Chair Elect Position- Possible Vote	Toni Young	3:10 – 3:30 PM
7. Recruitment of At-Large Members to the Committee	Larry Meredith	3:30 3:40 PM
8. Set Regular Meetings	All	3:40 - 3:50 PM
Closure and Evaluation	Toni Young	3:50 - 4:00 PM

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Steering Committee Meeting

April 22, 1999
3:00 PM to 5:00 PM
AIDS Office, 5th Floor
25 Van Ness Avenue
San Francisco

Meeting called by:

Co-Chairs:

Dredge Byung'chu Kang, Community Co-Chair

Larry Meredith, Acting DPH Co-Chair A. Toni Young, Community Co-Chair

Please read and bring:

• _Agenda

All Items Include Public Comment

1. Welcome/Introductions/Announcements	Toni Young	3:00 –3:10 PM
2. Public Comment	Toni Young	3:10 – 3:20 PM
Review of Tasks and Timeline for the Committee- Discussion and Possible Vote	Toni Young	3:20 - 3:30PM
4. Recruitment of At-Large Members to the Committee	Toni Young	3:30 - 3:40 PM
5. Review Retreat Agenda-May 13, 1999	Joan Benoit	3:40 – 3:55 PM
6. Sex Club Community Forum-Discussion	Sister Marymae Him	3:55 - 4:10 PM
7. Committee Updates	All	4:10 - 4:25 PM
8. By-Laws Update: Work on Recommendations from Governance Task Force	All	4:25 – 4:55 PM
9. Closure and Evaluation	Toni Young	4:55 - 5:00 PM

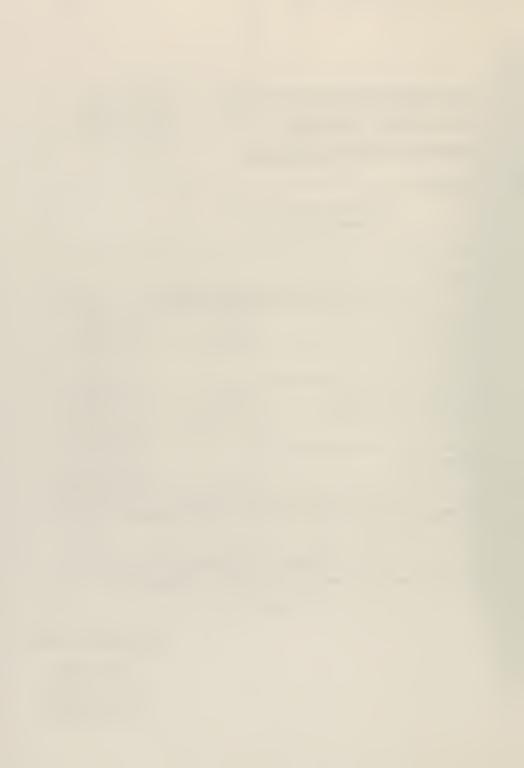
Next Steering Committee: Thursday, May 27, 1999, 3:00-5:00 PM, AIDS Office, 25 Van Ness Ave Suite 500.

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Alloted time periods for agenda items are approximate and may require adjustments.

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HIV PREVENTION PLANNING COUNCIL Steering Committee Meeting

May 27, 1999
3:00 PM to 5:00 PM
AIDS Office, 5th Floor
25 Van Ness Avenue
San Francisco

Meeting called by:

Co-Chairs:

Dredge Byung'chu Kang, Community Co-Chair

Larry Meredith, Acting DPH Co-Chair

A. Toni Young, Community Co-Chair

Please read and bring:

• / Agenda

All Items Include Public Comment

1. Welcome/Introductions/Announcements	Larry Meredith	3:00 - 3:10 PM
2. Public Comment	Larry Meredith	3:10 - 3:20PM
3. Review HPPC Attendance	Kevin Roe/All	3:20 - 3:30PM
3. Bylaws: Review Revised Bylaws/Determine Recommendations to the Council-Vote	Larry Meredith	3:30 - 4:00PM
4. Review June 10 Agenda	Larry Meredith	4:00 – 4:15 PM
5. Discuss Goals and Objectives for Year 2000 CDC Cooperative Agreement Application	Michael DeMayo/Kristin duBay Horton/Tracey Packer	4:15 – 4:45 PM
6. Committee Updates (Including retreat, tabling at events, etc.)	Joan Benoit, Sister Marymae Himm, Jennifer Lorvick, Father River Simms	4:45 – 4:55 PM
7. Closure and Evaluation	Toni Young	4:55 - 5:00 PM

Next Steering Committee: Thursday, June 24, 1999. 3:00-5:00 PM, AIDS Office, 25 Van Ness Ave: Suite 500.

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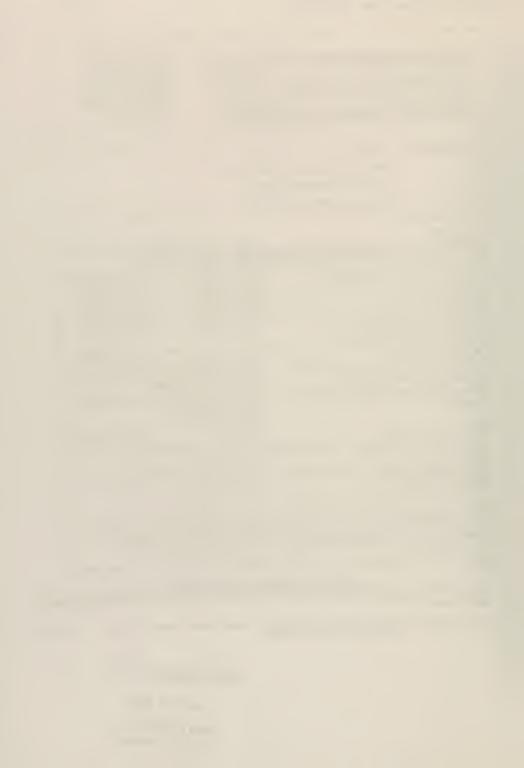
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2:00 PM to 5:00 PM AIDS Office, 5th Floor 25 Van Ness Avenue San Francisco

July 22, 1999

Steering Committee Meeting

Meeting called by:

Co-Chairs:
Dredge Byung'chu Kang, Community Co-Chair

Larry Meredith, Acting DPH Co-Chair

A. Toni Young, Community Co-Chair

Please read and bring:

Agenda

All Items Include Public Comment

1. Welcome/Introductions/Announcements	Dredge Byung'chu Kang	2:00 – 2:10 PM
2. Public Comment	Dredge Byung'chu Kang	2:10 - 2:20 PM
3. Approval of Minutes	Dredge Byung'chu Kang	2:20 - 2:25 PM
4. Council Dynamics/Process	Dredge Byung'chu Kang	2:25 – 3:05 PM
5. By-Laws	Kristin/Michael (Harder & Co.)	3:05 – 3:50 PM
6. Objectives	Dredge Byung'chu Kang	3:50 - 4:45PM
7. August 12 Agenda	Dredge Byung'chu Kang	4:45 – 4:55 PM
8. Closure and Evaluation	Dredge Byung'chu Kang	4:55 - 5:00 PM

Next Steering Committee: Thursday, August 26, 1999, 1:00-3:00 PM, AIDS Office, 25 Van Ness Ave. Suite 500.

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Steering Committee Meeting

September 23, 1999 3:00 - 5:00 PM

3:00 - 5:00 PM AIDS Office, 3rd Floor Room 330 B 25 Van Ness, S.F.

Meeting called by:

Co-Chairs:

Dredge Byung'chu Kang, Community Co-Chair

Larry Meredith, Acting DPH Co-Chair

A. Toni Young, Community Co-Chair

Please read and bring:

• Agenda

All Items Include Public Comment

	and the Association	(1) (1)
1. Welcome/ Introductions/ Announcements	A. Toni Young	3:00 – 3:10 PM
2. Public Comment	A. Toni Young	3:10 – 3:15 PM
3. Comments on Co-Chair Nomination Process	A. Toni Young	3:15 – 3:20 PM
4. Update: CDC Cooperative Agreement	Larry Meredith	3:20 – 3:25 PM
5. Determine Process for HPPC Restructuring	A. Toni Young	3:25 - 4:15 PM
6. October 14th HPPC Agenda* content/structure	A. Toni Y./ Larry M.	4:15 - 4:20 PM
7. Wedge: waive BRA Requirement (possible vote)	Wedge Staff member	4:20 4:30 PM
8. Resolution on Detuned Assay & Contact Tracing (possible vote)	Peter Twyman & Dr Willi Mc Farland	4:30—4:40 PM
9. Nov. HPPC Meeting Date (Nov. 11 or 18?)	A. Toni Young	4:40 – 4:45 PM
10. Nov. Steering Comm. Agenda & Date-Nov. 18?	A. Toni Young	4:45—4:55 PM
11. Closure and Evaluation	A. Toni Young	4:55 - 5:00 PM

HPPC Parking Lot Items (a partial list): + UCHAPS: An Overview

+ STD Presentation

+ TB Presentation

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October 28, 1999
3:00 to 5:00 PM
AIDS Office
25 Van Ness Ave, S.F.
Room 330 B, , 3rd Floor

Steering Committee Meeting

Meeting called by:

Co-Chairs:

Dredge Byung'chu Kang, Community Co-Chair

Larry Meredith, Acting DPH Co-Chair

A. Toni Young, Community Co-Chair

Please read and bring Agenda

All Items Include Public Comment

1. Welcome/ Introductions/ Announcements/ Minutes	Larry Meredith	3:00—3:03 PM
2. Public Comment	Larry Meredith	3:03—3:06 PM
3. Contact Tracing/ Names Reporting Resolution	Harder & Co.	3:06—3:12 PM
4. Attendance	Kevin Roe	3:12-3:15 PM
5. HPPC Re-structuring	Monica Hudson	3:15—4:15 PM
6. Parking Lot	Monica Husdon	4:15—4:45 PM
7. November 18 HPPC Agenda	All Steering Comm. members	4:45—4:50 PM
8. November Steering Committee Date & agenda	All Steering Comm. members	4:50—4:55 PM
9. Evaluation and Closure	Larry M. & Monica H.	4:55—5:00 PM

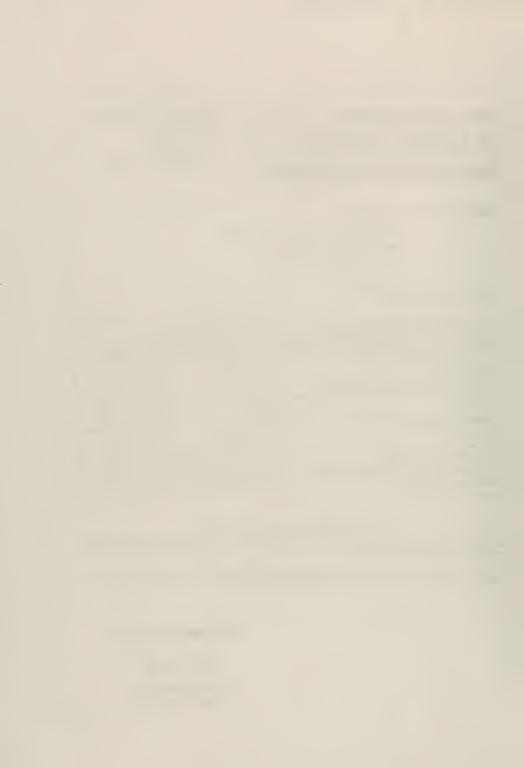
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HIV PREVENTION PLANNING COUNCIL Steering Committee Meeting

TUES. Nov. 30, '99
3:00 to 5:00 PM
HIV Prevention Section
25 Van Ness Ave, S.F.
Room 330 B, 3rd Floor

Meeting called by:

Co-Chairs:

Michael Discepola, Community Co-Chair Larry Meredith, Acting DPH Co-Chair A. Toni Young, Community Co-Chair

Please read and bring: Agenda

All Items Include Public Comment

1. Welcome/ Introductions/ Announcements/ Minutes	Larry Meredith	3:00—3:10 PM
2. Public Comment	Larry Meredith	3:10—3:20 PM
3. Contact Tracing/ Names Reporting Resolution	Bill Barnes	3:20—3:25 PM
4. HPPC Re-structuring Process	Michael D., Toni Y.	3:25-4:05 PM
5. December 9 HPPC Agenda	All Steering Comm. members	4:05—4:30 PM
6. December Steering Committee Date & agenda	All Steering Comm. members	4:30—4:55PM
7. Evaluation and Closure	Larry M. & Monica H.	4:55—5:00 PM

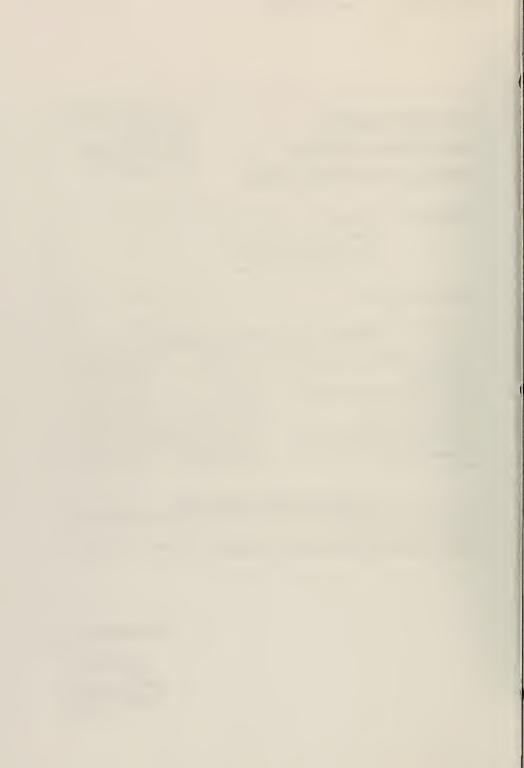
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HIV PREVENTION PLANNING COUNCIL **Steering Committee Meeting**

TUES. Dec. 21st, '99 3:00 to 5:00 PM **HIV Prevention Section** 25 Van Ness Ave, S.F. Room 330 B, 3rd Floor

Meeting called by:

Co-Chairs:

Michael Discepola, Community Co-Chair Larry Meredith, Acting DPH Co-Chair A. Toni Young, Community Co-Chair

Please read and bring: Agenda

All Items Include Public Comment

1 Walanna/Inmediana/Announcement/Minuse	A Tool Vone	2.00 2.10 PM
1. Welcome/ Introductions/ Announcements/ Minutes	A. Toni Young	3:00—3:10 PM
2. Public Comment	Monika Hudson	3:103:15 PM
3. HPPC Re-structuring Process	M. Discepola	3:15—3:25 PM
4. Conflict of Interest Policy	Harder & Co.	3:35—3:50 PM
5. Request for Council Support of HIV Prevention	DPH staff	3:50—4:05 PM
Section Response to State RFA		
6. Presentation of Parking Lot Items	Harder & Co.	4:054:15 PM
7. December 9 HPPC Agenda	All Steering Committee Members	4:15—4:30 PM
8. January Steering Committee Date & agenda	All Steering Committee Members	4:30 4:40 PM
9. Evaluation and Closure	Monika Hudson	4:40—4:45 PM

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Tusk Force at 554-6083.

DOCUMENTS DEPT.

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